

**PETITION FOR COURSE WAIVER and/or
GRADE C- in a Prerequisite Course**

TO: Policy Studies Department - Admissions and Retention Committee:

FROM: Last name: _____ **First Name:** _____

S.S. No. _____ **Phone** _____

Address _____ **City** _____ **Zip Code** _____

PROGRAM: BCLAD Single Subject -

Major: _____

I am an applicant to the BCLAD Single Subject Program and would like to request the following:
(Check the appropriate number below:)

- ___ **1. Course Waiver** - Based on equivalent course(s) within the last five years.
- ___ **2. Letter Grade C-** Previous Experience(s)
- ___ **3. Previous Experience** - Experience in the classroom

Use the above numerical description to specify your type of request:

- ___ PLC 515 “Bilingual Teaching Strategies”
- ___ ED 451 “Introduction to Multicultural Education”
- ___ HH280 “Health Education for Teachers”
- ___ SPED 450 “Classroom Adapt. Special Education”
- ___ Other: _____

It is my understanding that the Admissions and Retention Committee will review my petition. I have submitted copies of my transcripts highlighting the course number and included catalog description of the course(s) I would like the Committee to waive.

Signature _____ Date _____

- Course Waiver(s): Transcripts and equivalent course description(s).
- Letter Grade C- Transcripts to review my academic achievement/history
- Previous Experience(s): Transcripts and/or documents of my work/academic experience(s).

Do not forget to attach required documentation. Incomplete petitions (with no attachments) will not be considered for review.

Please check with our department to verify results of your petition.