

**Application Procedures for the
Chula Vista/East County Master of Arts Degree
in Elementary Curriculum & Instruction with a
Focus on Learning & Assessment**

You will need to take the GRE (Graduate Record Exam) if you have not taken it within the last 7 years. This process has been made easier because you can now take this exam ONLINE and have your scores sent directly to SDSU. The SDSU institution code is #4682. The computerized GRE is offered Monday-Saturday. You can take the test on the SDSU campus (call 619-594-0968) or at any Prometric Testing Center. For the Center closest to you, visit <http://www.prometric.com>. To get additional information, you can call 1-800-GRE-CALL or go to their web site at <http://www.gre.org/>.

You will also need one set of official transcripts reflecting all of your previous coursework at the undergraduate level and above. (NOTE: If you did your undergraduate work at SDSU, you do NOT need to submit undergraduate transcripts.) You should have your set of transcripts sent to you as you must submit them as part of your application packet. A transcript will be considered official only in a sealed envelope.

You need one set of transcripts from an institution from which you received a degree. You also need a set of transcripts from any institutions providing your last 60 semester (90 quarter) units attempted.

We encourage you to request your transcripts early as missing transcripts are one of the major reasons that admission is delayed or denied. Even if you only took one course through an extended studies program, one set of transcripts are required from that university if it is one of the last 60 semester (90 quarter) units listed on your university application. **Again, transcripts do not need to be sent if the last university you attended was SDSU.**

For any additional questions about application procedures please contact:

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