



TREC- Training of Trainers Participant Assessment

Please take a few moments to provide feedback on your experiences during your participation at the TREC Training of Trainers workshop. If you have already installed the TREC Program, we would also like to hear about your experiences with installation, any technical issues that you might have encountered, and the technical support you received. Your input is valuable for enhancing future training and improving the services provided to you.

1 Demographic Information

Participant School District

Job title (describe the position you hold at your district)

Month that you attended the workshop

2 Please describe your role in purchasing TREC at your site.

- I am in a position to make purchase decisions for TREC.
- I am in a position to make recommendations for purchase decisions.
- I am in a position to influence purchase recommendations.
- I am in a position to influence purchase decisions.
- I do not have any role in this decision.
- Other, Please Specify

Please rate each of the following on a 1-4 scale, where (1) is "No Experience," (2) is "Know the Basics," (3) is "Moderately Skilled," and (4) is "Advanced."

3 How do you rate your technology skills...

1 2 3 4 5
 No Experience Know the Basics Moderately Skilled Advanced

...with word processing applications (e.g. Microsoft Word)?

1 2 3 4 5

...with spreadsheet applications (e.g. Excel)?

1 2 3 4 5

...with web browsers (e.g. Explorer, Netscape Navigator)?

1 2 3 4 5

...with email applications (e.g. Netscape Communicator, Eudora, Outlook Express)?

1 2 3 4 5

...with installing software?

1 2 3 4 5

Training Design and Delivery

The following statements describe the training design and delivery. For each of the following, check the box that most closely corresponds to your perspective.

4 Please rate the following items on a 4-point scale, where (1) is "Strongly Disagree," (2) is "Disagree," (3) is "Agree," and (4) is "Strongly Agree".

1 2 3 4
 Strongly Disagree Disagree Agree Strongly Agree

The facilitators seemed well-organized.

1 2 3 4

The facilitators were motivating.

1 2 3 4

The facilitators encouraged participant interaction.

1 2 3 4

The training materials were useful.

1 2 3 4

The training materials covered the program content.

1 2 3 4

There was sufficient technical support available.

1 2 3 4

5 The pace of the instruction was ...

Please Select

6 The amount of time spent viewing the programs was...

Please Select

Training Content

The following statements describe the training content. For each of the following, check the box that most closely corresponds to your perspective.

7 Please rate the following items on a 4-point scale, where (1) is "Strongly Disagree," (2) is "Disagree," (3) is "Agree," and (4) is "Strongly Agree".

1	2	3	4
Strongly Disagree	Disagree	Agree	Strongly Agree

The facilitators demonstrated expertise with the TREC Programs.

The training provided sufficient information regarding the content of the 16 TREC Programs.

I received sufficient instruction for navigating the 16 programs.

I received adequate technical information for installing TREC.

The technical content was appropriate for my technology skills level.

The activities gave me the opportunity to become familiar with the content of the TREC Programs.

The activities gave me the opportunity to become familiar with the technical aspects of the TREC Programs.

I received adequate information and guidance for designing a professional development plan for my site.

8 Overall...

1 2 3 4
Excellent Above Average Average Poor

...I would rate the design of the workshop:

1 2 3 4

...I would rate the delivery of the workshop:

1 2 3 4

...I would rate the content of the workshop:

1 2 3 4

...I consider the lab activities:

1 2 3 4

...I consider the professional development activities:

1 2 3 4

9 Please describe any improvements that could be made to the training. We appreciate your comments on the above areas of the survey.

Actions taken after the completion of the workshop

The next items discuss the activities you engaged in after receiving the TREC Training. For each of the following, choose the answer that most closely corresponds to your perspective.

10 After returning to my site, I wanted to buy TREC.

Yes.

No, please explain why:

11 I / my site bought TREC.

Yes.

No, please explain why:

12 I have started organizing a professional development program for my site, according to the plan I developed at the TREC Training.

Yes.

No, please explain why:

Installation and Technical Support

The last part of the survey is concerned with the TREC installation and the technical support that is provided through ACTV. If you have not yet bought or installed TREC, you can skip this part and scroll to the end to submit your assessment.

For each of the following, check the box that applies to your situation.

13 What operating system are you using to run TREC?

14 What browser are you using?

15 If you encounter any technical problems during the INSTALLATION of TREC, please describe them below.

Software problems:

Hardware problems:

16 If you encounter any technical problems while USING the TREC Programs, please describe them below:

Software problems:

Hardware problems:

17 Have you tried contacting the ACTV technical support team? If the answer is "yes", how did you contact them?

- I have not tried to contact the technical support team.
- Telephone: I called the 800 number.
- I sent them an email.
- I used both the telephone and the email address.
- Other, please specify.

18 The technical support team quickly addressed my request for help.

Strongly disagree	Disagree	Agree	Strongly Agree
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

19 Please describe what happened during your interaction with the technical support team, and how your problem was resolved.

20 We appreciate your comments. Please feel free to provide any additional information that you think we should know. If we can contact you for some additional questions, please leave an email address where you can be reached.

After answering all the questions, click the "submit" arrow below to complete the survey.

